

**Victorian Active Ageing Partnership (VAAP)
eNewsletter Guidelines
2018**

Why not consider submitting an article for inclusion in the VAAP eNewsletter? The eNewsletter aims to share practice examples, learnings and ideas between service providers. These guidelines are designed to assist you in preparing an item/article for the VAAP eNewsletter.

Aspect	Guidelines
Audience	Service providers and other people involved in the delivery of physical activity opportunities for older people
Article focus	Your article/item should focus on at least one of the following: <ul style="list-style-type: none"> - a partnership and/or innovative approach to the provision of physical activity opportunities for older people - the 'learnings' (positive and negative) from a specific initiative to provide physical activity opportunities for older people - an initiative that involves assisted/referral pathways and/or mechanisms designed to enhance the engagement of older people in physical activity - an initiative that aims to provide physical activity opportunities particularly for older people in areas of socio-economic disadvantage and for those who are isolated and lonely - a new initiative related to the provision of physical activity opportunities for older people that would be of interest and relevance to a broad group of stakeholders - a professional development opportunity (e.g. conference) that would be of interest and relevance to a broad group of stakeholders
Word Count	No more than 350 words
Format	Please submit your articles as a 'Word' document
Font	Arial, font size 11
Author details	Please place your name, title/role and organisation at the end of the article
Associated image	Please either provide (as a jpeg) a relevant photo or your organisation's logo
Submission email addresses	Please send to Gen Nolan via genevieve@msk.org.au
Submission deadlines in 2016	Wednesday 7 March 2018 Wednesday 6 June 2018 Wednesday 19 September 2018 ...or by arrangement with Gen
For assistance and/or further guidance	Gen Nolan Ph: 8531 8018 Email: genevieve@msk.org.au
Please note	The eNewsletter editors (VAAP Coordination Team) reserve the right to: <ul style="list-style-type: none"> - to edit articles for space and clarity - for the final acceptance and approval of any articles/items submitted